

# Andreas Tsivitanos

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**Location:** Nicosia, Cyprus

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## Profile

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A young professional with an excellent academic record with a strong passion to succeed. A hardworking and honest individual, a lifelong learner who is always keen to develop new skills and thrives in a high-pressure environment. Self-motivated and able to work autonomously, but also a supportive team member with excellent organisational and communication skills. Interested in understanding the complex ways people interact with technology and finding solutions that positively improve their relationship.

## Education

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09/2020 - 12/2021	<b>University College London</b> <b>MSc Human-Computer Interaction (Distinction)</b> <u>Main modules:</u> Interaction Science, Interaction Design, Future Interfaces, User-Centred Data Visualization, Human Factors for Digital Health, Serious and Persuasive Games, MSc HCI Project (Grade: 75%).	<b>London, UK</b>
2015 – 2019	<b>Northumbria University</b> <b>BSc (Hons) Information Technology Management for Business</b> <b>(1<sup>st</sup> Class Honours)</b> <u>Final Year Project (Thesis):</u> An investigation of perception versus reality of information privacy (Grade: 86%). Objectives were to measure people's privacy perceptions and investigate the privacy paradox. Enhanced report writing and data analysis skills. <u>Main Modules:</u> Web Analytics, Data Security & Governance, Business Intelligence & Big Data, Enterprise IT Project Management, Integrative Consultancy Project, Communications & Networks, Software Development, Information Systems, Application Design & Development.	<b>Newcastle Upon Tyne, UK</b>
2010 – 2013	<b>M. Koutsoftas &amp; A. Panayides Lyceum</b> <b>Apolyterion (A-level equivalent, GPA: 94/100)</b>	<b>Nicosia, Cyprus</b>

## IT Skills

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- **UX Design:** Figma, Miro, Physical prototyping
- **Web Analytics:** Tableau, Power BI, Advanced Google Analytics Certificate, NVivo, SAS
- ITIL 4 Foundation Certified (Service Management)
- **Project Management Methodologies:** PMBOK, PRINCE2, Agile, Time-to-Market, Xerox Lean Six-Sigma Yellow Belt Certificate, Xerox Qwiksolver Certificate
- **Microsoft Office (ECDL):** Word, Excel, PowerPoint, Outlook, Visio, SharePoint
- **MS Project** – Manage projects, GANTT charts and associated resources
- **Programming Languages:** Java Eclipse, SQL

## Work Experience

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**06/2021 – Present**      **Test Lead**      **Tax Department, Ministry of Finance**  
**Nicosia, Cyprus**

- Core team member of the New Integrated Tax Administration System (ITAS)
- Responsible for developing test scenarios, performing user acceptance testing of deliverables
- Monitoring the analysis, design and execution of test cases, test procedures and test suites
- Understanding the needs of business stakeholders and communicating them to technical teams
- Support the project management team with tracking of activities, issues, risks and dependencies
- Enhanced communication skills: written and oral

**10/2019 – 07/2020**      **Business Analyst**      **Finyx Consulting Ltd**  
**York, UK**

- Project coordination and assisted with activities regarding aspects of IT Transformation
- Responsible for producing and updating project plans, managing vendors and stakeholders and providing PMO support and financial analysis for clients
- Improved self-organisation, time-management, leadership and decision-making skills

**06/2017 – 06/2018**      **XIM Project Management Analyst, Industrial Placement**      **Xerox Ltd**  
**London, UK**

- Actively involved in a range of project delivery and business engagement activities
- Providing operational support, liaising with stakeholders and tracking timelines and actions
- Preparing, reviewing, and maintaining project documentation and reports
- Assess project risks and issues and provide solutions where applicable
- Developed an excellent understanding of project management methodologies and practices

**07/2013 – 07/2015**      **Lance Corporal**      **Cyprus National Guard**

- Patrolling military base and guard

## Additional Skills

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### Languages:

- Greek      Mother tongue
- English (IGCSE in English)      Fluent (Grade B)

### Certificates & Achievements:

- Award for the Best Undergraduate Dissertation Performance      Northumbria University
- Employment Skills Award for Placements 2018 (ESAP)      Northumbria University
- Cyprus Representative in Euroscola      Strasbourg, France
- Honourable Diplomas in Pancyprian Competitions      High School

### Volunteering:

- Lead Academic Representative      University College London
- Events and Communications Manager (Charity Committee)      The Xerox (UK) Trust
- Green Auditor at Unite Students UK      National Union of Students

### Interests:

- Podcasts and music
- Travelling and discovering new cultures and cuisine